

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF MARYLAND
NORTHERN DIVISION**

LISA M.F. KIM, Individually and
as Parent and Next Friend of J.K., a minor
8504 Pamela Way
Laurel, MD, 20723
Howard County

*

*

*

and

*

Case No. _____

WILLIAM F. HOLLAND
3833 Dahlgren Court
Ellicott City, MD 21042
Howard County

*

*

*

and on behalf of all those similarly situated,

*

Plaintiffs,

*

v.

*

BOARD OF EDUCATION OF HOWARD COUNTY
10910 Clarksville Pike
Ellicott City, MD 21042
Howard County

*

*

Defendant.

*

* * * * *

COMPLAINT FOR DECLARATORY AND OTHER RELIEF

Plaintiffs Lisa Kim, individually and as Parent and Next Friend of J.K., her minor son;
and William F. Holland, individually, through their attorneys, submit their Complaint for
Declaratory and Other Relief against Defendant Board of Education of Howard County
("Board"), state as follows:

INTRODUCTION

1. Defendant Howard County Board of Education (“Board”) is operating a system of election and governance that violates the Fourteenth Amendment and First Amendment by allowing children attending only public schools, but not religious schools, to vote for public officials; allocating political power improperly to minors; and diluting and causing a malapportionment of political power. Namely, the Board operates the Howard County Public School System (“HCPSS”), responsible for educating nearly 60,000 students in 77 schools and overseeing combined annual operating and capital budgets of nearly \$1 billion in taxpayer funds. Howard County’s eligible adult voters elect seven of the Board’s members, but they get no say whatsoever on an eighth member elected by students attending public schools. This eighth Board member nonetheless can vote on most issues of critical public importance. This eighth Board member is a high-school student nominated in an opaque process tightly controlled by school-district administrators and secondary-school principals, then elected by children as young as 11 in a process more closely resembling that of filling a homecoming court or student council. In that fashion, minor schoolchildren who are flatly ineligible to vote for elected officials for government bodies by Maryland’s Constitution nonetheless elect a voting member of the Board. And they do so under the close oversight, involvement and control of school-district administrators and employees who are directly impacted by the Board’s actions. Except for several areas delimited by statute, the “Student Member” enjoys the same voting power as the seven board members elected by the Howard County electorate, and indeed has exercised that power in a way to be the deciding vote on matters of public importance.

2. Plaintiffs and all those similarly situated, voters residing in Howard County who do not attend the Howard County Public School System, and those who for religious purposes

attend private school or homeschool in grades 6 to 12, bring this action asking this Court to declare the Maryland statutory framework authorizing the “Student Member” of the Board as unconstitutional in violation of the Equal Protection Clause of the Fourteenth Amendment to the U.S. Constitution, and the First Amendment’s Free Exercise Clause.

JURISDICTION AND VENUE

3. This Court has jurisdiction over this matter pursuant to 28 U.S.C. § 1331, because the action arises under the United States Constitution and 42 U.S.C. § 1983.

4. Venue in this Court is proper under 28 U.S.C. § 1391(b)(1) because the Defendant resides in this district, and under 28 U.S.C. § 1391(b)(2) because a substantial part of the events giving rise to the claim occurred in this district.

PARTIES

5. Plaintiff Kim is an adult resident of Howard County, Maryland, and a registered voter and taxpayer of Howard County. She sues as an individual and as Next Friend of J.K., her minor son, a 6th-grade student at a Catholic middle school in Howard County who is not entitled to vote for any student member of the Board because he attends a religious school.

6. Plaintiff Holland is an adult resident of Howard County, Maryland, and a registered voter and taxpayer of Howard County, and the parent of two HCPSS students.

7. Defendant Board is the body established under the laws of Maryland to govern and administer the public schools in Howard County. Md. Code Ann., Educ. §§ 3-102, 3-103, 3-104.

GENERAL ALLEGATIONS

8. Defendant Board consists of seven adult elected Members and one Student Member. Md. Code Ann., Educ. §§ 3-701(a)(1).

9. Five of the adult Members are elected by Howard County’s eligible registered voters from each of the County’s five councilmanic districts. The other two adult Members are elected at large, by eligible registered voters of the entire County. Md. Code Ann., Educ. §§ 3-701(a)(2).

10. The seven adult Members each must be a resident and registered voter of Howard County, and if any of them moves out of Howard County, he or she may not continue as a Board Member. Md. Code Ann., Educ. §§ 3-701(b).

11. Md. Code Ann., Educ. § 3-701(c) & (d) sets the length of the adult Members’ terms, the staggering of same, and the filling of any vacancy created among the adult Members.

12. The Student Member of the Board “shall be a bona fide resident of Howard County and a regularly enrolled junior or senior year student from a Howard County public high school.” Md. Code Ann., Educ. §§ 3-701(f). The Student Member serves a one-year term from July 1 to the following June 30.

13. Howard County residents who are rising juniors or seniors at religious or Catholic high schools, private non-religious high schools, or are home-schooled, are not eligible to be selected as the Student Member.

14. The Student Member is selected pursuant to a nomination and election process approved by Defendant Board and overseen and controlled by the Superintendent and various administrators and other full-time public employees of Defendant Board. Md. Code Ann., Educ. §§ 3-701(f)(3)(i); see also **Exhibit A**, HCPSS Policy 2010 – Student Representation (“Policy 2010”); **Exhibit B**, HCPSS Policy 2010-IP (“Implementation Procedures”).

15. In contrast to the seven adult elected Members, who are nominated and elected by the registered voters of Howard County pursuant to the detailed framework established by the

Maryland Constitution and the Maryland Code, the process for nominating and conducting the election of the Student Member lies entirely within the discretion of the Board, managed by Board employees and may be changed at any time. **Exhibits A & B.**

16. The nomination and selection process for the Student Member at all stages relies heavily on input, oversight and direction from various full-time government employees and administrators, including a) the “HCASC Advisor,” an adult employed by the Board to advise the Howard County Association of Student Councils; b) the principal of each of the 12 high schools and 20 middle schools; c) a counselor or advisor from each high school and middle school; and d) the HCPSS Superintendent.

17. There is no legal requirement that any of the Board employees or administrators with the power to conduct the nomination and election of the Student Member be a resident or registered voter of Howard County.

18. HCPSS students interested in becoming the Student Member initiate the process by completing and submitting an application form (along with a parent letter), which is initially reviewed by the HCASC Advisor.

19. The pool of applicants is narrowed at a Student Convention to two candidates, and one alternate candidate. Delegates to the Student Convention are selected by a five-person committee at each high school and middle school consisting of the school principal, three students the principal handpicks, and an adult student-council advisor or counselor.

20. After the field is narrowed to two candidates, their campaign materials are distributed to high-school and middle-school principals and student-council advisors, who retain them and make arrangements for eligible student voters to view them. The Superintendent retains

ultimate authority for approving both the guidelines for campaign materials, and any additional election rules as necessary.

21. Howard County residents enrolled as students in HCPSS grades 6 through 11 are eligible to vote for the Student Member. Howard County residents enrolled in grades 6 through 11 at a Catholic, religious or other private school, or being home-schooled, are not eligible to vote for the Student Member.

22. Plaintiff Kim's minor son J.K. attends 6th grade at a Catholic school in Howard County, but because it is a Catholic school, J.K. is ineligible to participate as a Student Delegate at the Student Convention that narrows the field to two candidates for Student Member, or to vote on the Student Member in the election.

23. The Student Member is voted on through a ballot at each government run HCPSS high school and middle school by April 30.

24. The Superintendent or his designee has two months in which to certify the winner to Defendant Board, and the Student Member takes office for a one-year term at the Board's first meeting in July.

25. While the Student Member is in office, various adult Board employees retain authority over him or her, including approval for absence from school for Board obligation. The Superintendent or his designee also is to "provide assistance, support, and guidance to the Student Member of the Board of Education to enable the Student member of the Board of Education to carry out duties and responsibilities in accordance with this policy." **Exhibit A**, § 5-A. The student member is elected without regard to district residence and represents the Howard County Public School student population at-large. The seven other Board candidates must be at

least 18 years of age and residents of Howard County and a resident of the district in which they seek a district seat.

26. Article I section I of the Maryland Constitution requires that to be eligible to vote in Maryland elections, a voter must be at least 18 years of age, a U.S. citizen and a resident of the State of Maryland. Md. Const. art. I, § 1

27. Eligible Howard County voters may vote for three members of the Board, two members at large and one member within their respective district.

28. Adult registered voters who are not students in Howard County Public Schools are not permitted to vote for the Student Member of the Board of Education.

29. Howard County's five councilmanic single-member districts were last apportioned in 2011, utilizing U.S. Census total population data, which includes an accounting of all residents without regard to age or school attendance. HCPSS students were already included within the population utilized by the County to apportion the five single-member districts and in determining total population in the County. As a result, all HCPSS students are constituents of and already represented by the two at large board members and a single-district board member where they live.

30. According to the 2010 United States Census, Howard County has approximately 287,075 residents. *See* <http://censusviewer.com/county/MD/Howard>. HCPSS has a student population of approximately 58,868 students representing approximately 20% of the total population in Howard County. *See* <https://www.hcpss.org/about-us/facts/>.

31. Each of the two at-large members of the Board represent approximately 287,075 residents of Howard County. Each of the single-member district members represent approximately 60,000 residents. *See* **Exhibit C**. The Student Member represents the HCPSS

student population at-large with a population at 58,868 students. *See*

<https://www.hcpss.org/about-us/facts/>.

CLASS ACTION ALLEGATIONS

32. Plaintiffs also seek to represent a class, pursuant to Federal Rule of Civil Procedure 23(b)(2), of all registered voters in Howard County and those who are eligible to attend grades 6 to 12 in Howard County but instead attend religious schools or are homeschooled, in some part, for religious purposes. As a consequence of Defendants' actions, members of this class are unable to vote in the election of the Student Member on the Howard County Board of Education.

33. The class is sufficiently numerous and diffuse that joinder of all members is impracticable. There are questions of law common to the class, such as, whether the policy of precluding those who do not attend grades 6 to 12 in Howard County Public Schools from voting for the Student Member is legal.

34. Plaintiffs' claims are typical of those of the class they seek to represent, and they are adequately representative of that class.

35. Defendants have acted and/or threaten to act on grounds generally applicable to the class thereby making appropriate final injunctive or corresponding declaratory relief.

COUNT I

Fourteenth Amendment Equal Protection Violations

36. Plaintiffs reallege the preceding paragraphs as if fully stated herein.

37. The notion that one group can be granted greater voting strength than another is hostile to standards for representative government under the Fourteenth Amendment of the United States Constitution. Inherent in the Equal Protection guarantees in voting under the

Fourteenth Amendment is the requirement that all citizens' votes be weighted equally. As such, no area within a jurisdiction can have their votes weighted more than another. No citizen may have more representation than similarly situated citizens. The fundamental principle of representative government in this country is one of equal representation for equal numbers of people, without regard to any classifications or status as a student attending HCPSS.

Eighteen-year-olds in HCPSS Enjoy *Four* Board Members, Other Adults Have Only *Three*

38. Adult Howard County voters who are otherwise eligible to vote but are not HCPSS students may not vote for the Student Member of the Board. The Student Member is not elected from a residency district. By limiting the voters eligible to vote for the Student Member to HCPSS students in grades 6 to 11, the Defendant has created a preferred class of voters who are afforded greater representation on the Board.

39. Representative government as determined by the Constitution of the United States, ensures equal representation to all residents who reside within a geographic electoral jurisdiction. The Fourteenth Amendment requires that similarly-situated adult voters enjoy equal representation in legislative bodies, including in school boards. This forms the basis for the use of U.S Census total population data in the apportionment process.

40. Board members elected from the 5 Councilmanic districts and those at-large represent every resident within the geographical area from which they are elected. Howard County residents are also represented by the Board members elected at-large. Each of the five single district Members represents each resident within their district.

41. The jurisdiction from which the Student Member is elected is limited to students of HCPSS, without regard to district residence, hence at-large. By excluding non-HCPSS residents, it limits the Student Member representation exclusively to HCPSS students, as no one

else “resides” within the delineated area. This results in HCPSS students enjoying unequal representation from four members of the eight-member Board. Each student derives representation from two at-large members, an individual district member and the exclusive Student Member. However, Howard County residents who are not HCPSS students are limited to representation from just three members, the two at-large members and a residency district member. This is true even when the student member who enjoys representation from four Board members lives next door to an adult in the very same district who is only represented by three Board members. This unequal representation violates the Fourteenth Amendment of the United States Constitution.

42. The resulting discrimination and dilution in the voting power of each resident not attending the HCPSS is also demonstrable mathematically. Despite only comprising twenty percent of Howard County population, HCPSS students are afforded representation by 50 percent of the Howard County Board of Education. Yet, similarly situated residents who are not HCPSS students are represented by only 37.5 percent of the board.

43. When the votes of HCPSS students are given more weight than the votes of other residents, the voting rights of the politically disfavored are diluted in violation of the Fourteenth Amendment. The Defendant has given the votes of HCPSS students more value and weight to the detriment of all other Howard County residents. The weight of a citizen’s vote cannot be made to depend on whether he or she is a HCPSS student without violating the Fourteenth Amendment.

Eighteen Year Old HCPSS Students Enjoy More Votes than Other Eighteen Year Olds

44. Eighteen year old HCPSS students are eligible to vote for two adult at-large and one adult District Member of the Board of Education in Howard County.

45. Eighteen year old, HCPSS students below 12th grade are also eligible to vote for the Student Member.

46. Eighteen-year-old residents of Howard County who do not attend HCPSS are prevented from voting for the Student Member.

47. This results in the opportunity to elect four Members of the Board of Education by eighteen-year-old HCPSS students below 12th grade. Yet all other eighteen-year-old eligible residents of the County who do not attend HCPSS are limited to electing three Members.

Student Member Election Procedures Are Contrary to State Election Statutes

48. Defendants have shielded the election procedures for the Student Member from compliance with any of the State's election procedures designed to protect the integrity of its elections. Defendants administer an election system for one member of the Board while the remaining seven members of the Board are elected through entirely different and less rigorous procedures thus violating the Equal Protection Clause of the Fourteenth Amendment of the United States Constitution.

49. Maryland law governs the election procedures for the remaining seven members of the Board. *See* Md. Code Ann., Educ. Titles 1-16. These procedures – such as registration, government administered secret ballots, polling place notices under the Help America Vote Act of 2002, deadlines to certify, observer rights and a myriad of other standard procedures and safeguards that characterize Maryland elections – are not present in student elections for the student member of the Board. Instead, procedures used to elect the Student Member more closely resemble the procedures used in the student council election of the fictional Tracy Flick in the motion picture film *Election* than they do regular Maryland elections conducted under Maryland code. *ELECTION* (Paramount Pictures 1999). *See e.g., Election Movie CLIP – All Over for*

McAllister, YOUTUBE (Oct. 9, 2011),

<https://www.youtube.com/watch?v=wPSEC3PpLuM&list=PLZbXA4lyCtqqqsve4EGw59lt405mZpiaD&index=8> (last visited Mar. 10, 2021).

50. Except for issues on which the Student Member is statutorily barred from voting, there is no discernible difference in the voting powers of the eight board Members. Yet the election procedures to elect the Student Member differ completely from the procedures used to elect all the other Board members even though the powers are virtually identical. Two entirely different standards for electing individuals to the same government body – one standard in compliance with the election procedures of Maryland code and the other standard more closely resembling a student council election – violates the Equal Protection Clause of the Fourteenth Amendment.

County Employees Control Nomination Process of an Elected Official

51. The Student Member is selected pursuant to a nomination and election process approved by Defendant Board and overseen and controlled by the Superintendent and various administrators and other full-time employees of Defendant Board. Md. Code Ann., Educ. §§ 3-701(f)(3)(i). The seven adult members of the Board are nominated through an alternative statutory framework provided by Maryland law. Regular election procedures of Maryland offices require the holding of a primary and giving Howard County voters a voice in which candidate qualifies.

52. Adult Howard County voters are not given a voice – with rare exception - in the nomination process of the Student Member. Rather, 32 middle and high school principals play an outsized role in selection of the Student Member of the Board. The school employees act as the nominating body and staff of the Student Convention that winnows the nominee list to two

finalists and oversee the campaigns of each candidate. The Superintendent plays an outside role, not only overseeing the election process but “Policy 2010” gives him a continuing duty to give “assistance, support and guidance” to the Student Member in the execution of the Student Member’s duties, further aggravating the constitutional infirmity of the Student Member election.

53. There is no requirement that members of this select group be residents of Howard County. Recognizing a potential conflict of interest, Maryland law prevents an employee of HCPSS from simultaneously serving on the Board. Md. Code Ann., Educ. § 3-114(g). Yet Md. Code Ann., Educ. § 3-701(f)(3)(i) allows a school Board employee to control every aspect of determining who obtains the nomination for the Student Member seat, essentially giving HCPSS a seat on a Board elected by taxpayers to oversee their operation and budget. Other county employees are delegated power and responsibility over an individual serving on a governmental body with legislative and policy powers in a way that does not affect or touch upon the other seven members of the Board. Thus, the Fourteenth Amendment is further violated by the establishment of these dilutive and unequal powers over an elected official on the Board in comparison with the other seven members of the Board.

COUNT II

Malapportionment of Political Power on Board Violates Fourteenth Amendment

54. Plaintiffs reallege the preceding paragraphs as if fully stated herein.

55. The fundamental principle of representative government in this country is one of equal representation for equal numbers of people, without regard to race, sex, economic status, place of residence or status as a student attending HCPSS. The United States Constitution imposes one ground rule for the development of arrangements of local government: a

requirement that units with general governmental powers over an entire geographic area cannot be apportioned unequally.

56. There are three members of the Howard County Board of Education elected at-large without regard to districts; two adult members and the Student Member.

57. According to the 2010 Census data, the two adult members elected at large represent approximately 300,000 residents. The student member represents approximately 60,000 students.

58. This malapportionment results in the dilution of the votes of all non-HCPSS residents in Howard County. Each representative must represent an equal number of people and each voter has a right to participate equally in the selection of representatives.

59. Diluting the efficacy of non-HCPSS resident votes by malapportionment violates the Equal Protection Clause of the Fourteenth Amendment.

COUNT III

Section 1983 Violation of First Amendment

Religious Test for Electing Government Officials Violates Free Exercise Clause by Denying the Right to Vote to Howard County's Religiously Schooled Students

60. Plaintiffs reallege the preceding paragraphs as if fully stated herein.

61. The Free Exercise Clause protects against laws that penalize religious activity by denying any person an equal share of the rights, benefits, and privileges enjoyed by other citizens.

62. Md. Code Ann., Educ. § 3-701 denies the right to vote to students in Catholic schools, other religious schools, and those who are homeschooled for religious purposes, including Plaintiff J.K. They are prohibited from participating in the election of the Student Member on the Howard County Board of Education.

63. The Free Exercise Clause protects against laws that penalize religious activity by denying any person an equal share of the rights, benefits, and privileges enjoyed by other citizens, particularly in the allocation of political power.

64. Students in Catholic and religious schools are affected by decisions of the Board relating to education, such as the transportation of Catholic school students on school busses operated by the Board. *See e.g., Lan Nguyen, Free Bus Service May End for Parochial Students, THE BALTIMORE SUN, Feb. 13, 1995* (“At issue is free bus transportation for about 650 students who attend five Catholic schools in the county.”).

65. Defendants have injured students in Catholic and other religious schools in Howard County, as well as students homeschooled for, in part religious reasons, by restricting their right to vote for the Student Member or to be elected as Student Member solely because they attend a religious school or are homeschooled for religious reasons, in violation of the Free Exercise clause of the First Amendment.

66. In sum, if instead of the challenged procedures here, only students in Catholic schools were given power to elect one Board member, the Constitutional violations would be obvious, and are no different in kind or degree as the Constitutional violations here. A scheme which allocates political power to a favored religious class, and in a malapportioned way, is as Constitutionally impermissible as a scheme which *denies* political power to an excluded religious class, and in such a malapportioned way.

PRAYER FOR RELIEF

WHEREFORE, Plaintiffs pray for a judgment:

1. A declaration that the Board has violated 42 U.S.C. § 1983;

2. A declaration that the Board allowing procedures leading to the seating of a student Board member pursuant to Md. Code, Ed. Art. §3-701 violates the Equal Protection clause of the Fourteenth Amendment to the United States Constitution (U.S. CONST., Amend, 14);

3. A declaration that the Board allowing procedures leading to the seating of a student Board member pursuant to Md. Code, ed. Art §3-701 violates the Free Exercise clause of the First Amendment of the United States Constitution (U.S. CONST., Amend, 1)

4. Ordering the Defendants to pay Plaintiffs' reasonable attorneys' fees, including litigation expenses and costs, as authorized by all relevant statutes, and

5. Granting Plaintiffs further relief that this Court deems just and proper.

Respectfully submitted,

THE SMITH APPELLATE LAW FIRM

/s/ Michael F. Smith

Michael F. Smith

Federal Bar No. 29941

1717 Pennsylvania Avenue N.W., Suite 1025

Washington, D.C. 20006

(202) 454-2860 (direct dial)

(202) 747-5630 (fax)

smith@smithpllc.com

J. Christian Adams* (Virginia Bar No. 42543)

Public Interest Legal Foundation, Inc.

1555 King St., Ste. 200

Alexandria, VA 22314

Tel: (317) 203-5599

adams@PublicInterestLegal.org

Maureen S. Riordan* (New York Bar No. 2058840)

Public Interest Legal Foundation, Inc.

32 E. Washington St., Ste. 1675

Indianapolis, IN 46204

Tel: (317) 203-5599

mriordan@PublicInterestLegal.org

** Motion for admission pro hac vice forthcoming*

Attorneys for Plaintiffs

Dated: March 16, 2021

Ex A



POLICY 2010
STUDENT REPRESENTATION

Effective: July 1, 2017

I. Policy Statement

The Board of Education values the student perspective and supports opportunities for students to share their views and the views of their peers in meetings of the Board. The Board encourages active student participation in the work of the Board through the position of Student Member of the Board of Education, and the positions of Student Representatives from each high school and middle school in the Howard County Public School System (HCPSS).

II. Purpose

The purpose of this policy is to establish nomination and election procedures and establish the roles and responsibilities of the Student Member of the Board of Education and Student Representatives.

III. Definitions

Within the context of this policy, the following definitions apply:

- A. Howard County Association of Student Councils (HCASC) – A student group consisting of representatives from each Student Government Association and each Student Council in the HCPSS.
- B. Parent – Any one of the following, recognized as the adult(s) legally responsible for the child or vulnerable adult:
 - 1. Biological Parent – A natural parent whose parental rights have not been terminated.
 - 2. Adoptive Parent – A person who has legally adopted the student and whose parental rights have not been terminated.
 - 3. Custodian – A person or an agency appointed by the court as the legal custodian of the student and granted parental rights and responsibilities.
 - 4. Guardian – A person who has been placed by the court in charge of the affairs of the student and granted parental rights and responsibilities.
 - 5. Caregiver – An adult resident of Howard County who exercises care, custody or control over the student but who is neither the biological parent nor legal guardian

as long as the person satisfies the requirements of the Education Article, §7-101 (c) (Informal Kinship Care).

6. Foster Parent – An adult approved to care for a child who has been placed in their home by a state agency or a licensed child placement agency provided by the Family Law Article § 5-507.
- C. Student Council – A student led representative body at each middle school, created with the purpose of providing a voice for students, which is organized under guidelines established by HCASC and is recognized by the school’s administration.
- D. Student Government Association (SGA) – A student led representative body at each high school, created with the purpose of providing a voice for students, which is organized under guidelines established by HCASC and is recognized by the school’s administration.
- E. Student Member of the Board of Education – A bona fide resident of Howard County who is a regularly enrolled HCPSS high school junior or senior elected by student voters to serve on the Board, in accordance with Maryland statute.
- F. Student Representatives – A student from a secondary school selected in their respective schools to participate in regular Board meetings.
- G. Student Voters – Students enrolled in the HCPSS in grades 6 through 11.

IV. Standards

- A. There will be two types of official student representation to the Board: Student Member of the Board of Education and Student Representative.
- B. Student Member of the Board of Education
 1. There will be one Student Member of the Board of Education who will serve a one-year term from July 1 through June 30.
 2. The Student Member of the Board of Education will serve as a member of the Board in accordance with the Annotated Code of Maryland, Education Article § 3-701.
 3. Each applicant for the position will submit an application to be considered for nomination for the position of Student Member of the Board of Education. A systemwide Student Convention will be held to select two nominees, as well as an alternate for each of the nominees, from the applicants.

4. The Student Member of the Board of Education will be elected by a majority of votes cast by student voters systemwide. Results will be appropriately shared when all votes are tallied.
5. The Student Member of the Board of Education will have the same rights and privileges as an elected member, with the exception of restrictions against voting on specific matters, participation in appeals or confidential personnel matters, and attendance at closed sessions relating to restricted matters as cited in The Annotated Code of Maryland, Education Article § 3-701, and listed below in IV.B.5.a.
 - a. The Student Member of the Board of Education will vote on all matters except those relating to:
 - i. Geographical attendance areas under § 4-109 of The Annotated Code of Maryland, Education Article.
 - ii. Acquisition and disposition of real property and matters pertaining to school construction under § 4-115 of The Annotated Code of Maryland, Education Article.
 - iii. Employment of architects under § 4-117 of The Annotated Code of Maryland, Education Article.
 - iv. Donations under § 4-118 of The Annotated Code of Maryland, Education Article, specifically: school land, school site, or suitably located house adapted to school purposes.
 - v. Condemnation under § 4-119 of The Annotated Code of Maryland, Education Article.
 - vi. Consolidation of schools and transportation of students under § 4-120 of The Annotated Code of Maryland, Education Article.
 - vii. Appointment and salary of the county Superintendent under § 4-201 and § 4-202 of The Annotated Code of Maryland, Education Article.
 - viii. Employee discipline and other appeals under § 4-205 (c) of The Annotated Code of Maryland, Education Article.
 - ix. Budgetary matters under Title 5 of The Annotated Code of Maryland, Education Article.
 - x. Appointment and promotion of staff under § 6-201 of The Annotated Code of Maryland, Education Article.

- xii. Discipline of certificated staff under § 6-202 of The Annotated Code of Maryland, Education Article.
 - xiii. Collective bargaining for certificated employees under Title 6, Subtitle 4 of The Annotated Code of Maryland, Education Article.
 - xiv. Collective bargaining for noncertificated employees under Title 6, Subtitle 5 of The Annotated Code of Maryland, Education Article.
 - xv. Student suspension and expulsion under § 7-305 of The Annotated Code of Maryland, Education Article.
 - b. Unless invited to attend by the affirmative vote of a majority of the Board, the Student Member of the Board of Education may not attend a closed session addressing a matter on which a Student Member of the Board of Education is prohibited from voting, specifically those matters listed above in IV.B.5.a., as cited in The Annotated Code of Maryland, Education Article, Section § 3-701.
- 6. The Student Member of the Board of Education will receive all Board information, except confidential personnel and closed session items, and will maintain the confidentiality of all information until it is appropriate to do otherwise.
 - 7. The Student Member of the Board of Education represents students, staff, parents and others in the community by presenting a student perspective on matters that come before the Board.
 - 8. On matters that come before the Board, the Student Member of the Board of Education may express his or her own views, the views of HCPSS students and others in the community, and should identify whose views are being expressed.
 - 9. As a student in the HCPSS, all Board policies and school rules applicable to students apply equally to the Student Member of the Board of Education.
 - 10. As a member of the Board, the Student Member of the Board of Education will conduct himself or herself in ways appropriate for public leadership and will be subject to removal from office for immorality, misconduct in office, incompetence, or willful neglect of duty, following procedures in The Annotated Code of Maryland, Education Article § 3-701.
 - 11. The Student Member of the Board of Education will be reimbursed for eligible out-of-pocket expenses related to Board service as provided for in the Board budget and in accordance with established HCPSS practice. This includes mileage to and

from Board meetings and related events, as well as approved travel and conference expenses (e.g., conference registration, lodging expense, meal expense, travel expense).

12. Board service may create scheduling conflicts with the responsibilities of the Student Member of the Board of Education as a student in the HCPSS. Recognizing that the Student Member of the Board of Education is a minor, the student's parent(s) are responsible for balancing these obligations and determining which Board activities the Student Member of the Board of Education should attend.
13. The role and obligation of the Board regarding attendance of the Student Member of the Board of Education at Board meetings or events does not include providing transportation or supervision of the Student Member of the Board of Education at the event. Parent(s) of the Student Member of the Board of Education assume these responsibilities.
14. If the candidate elected is unable for any reason to complete the term, the candidate receiving the second highest number of votes in the direct election will fill the position of the Student Member of the Board of Education.
15. If the Student Member of the Board of Education is unable to complete the term and the candidate receiving the second highest number of votes is unable to fill the position, the position will be filled in accordance with the process in place in the implementation procedures.

C. Student Representatives

1. Each spring, every high school SGA, following their own election procedures, will elect a Student Representative to serve the following year.
2. On matters that come before the Board at meetings they are attending, Student Representatives may express their own views, the views of the students in their schools, and/or the views of HCASC. They should identify whose views are being expressed.

V. Responsibilities

- A. The Superintendent/Designee will ensure that the Student Member of the Board of Education is elected in accordance with this policy.
- B. The Superintendent/Designee will provide assistance, support, and guidance to the Student Member of the Board of Education to enable the Student Member of the Board of Education to carry out duties and responsibilities in accordance with this policy.

- C. Secondary principals will take appropriate measures to ensure that their school will follow standardized procedures for elections to both the nominating convention and the Student Member of the Board of Education.

VI. Delegation of Authority

The Superintendent is authorized to develop procedures for the implementation of this policy.

VII. References

- A. Legal
 The Annotated Code of Maryland, Education Article
 § 3-701 (Howard County Board of Education)
 § 3-703 (Compensation and Expenses: Exclusions)
 § 4-109 (c) (Attendance Areas)
 § 4-115, 117, 118, 119, and 120 (Site Acquisition, Consolidation, Architect Selection, etc.)
 § 4-201 and § 4-202 (County Superintendent of Schools)
 § 4-205 (c) (Employee Discipline and Other Appeals)
 § 5-101 et. seq. (Budget and Reporting)
 § 6-201 (Appointment and Promotion of Staff)
 § 6-202 (Teacher Discipline)
 § 6-401 et. seq. (Collective Bargaining – Certificated Employees)
 § 6-501 et. seq. (Collective Bargaining – Non-certificated Employees)
 § 7-305 (Student Suspensions and Expulsions)
 The Annotated Code of Maryland, Family Law Article
 § 5-507 (Placement of a child)
 COMAR 13A.02.01 Local Boards of Education
- B. Other Board Policies
 Policy 2000 School Board Governance
 Policy 2070 Ethics
- C. Relevant Data Sources
- D. Other
 HCASC Constitution and Bylaws
 HCPSS Ethics Regulations
 Student Member of the Board Application Packet

VIII. History

ADOPTED: March 12, 1992

REVIEWED:

MODIFIED:

REVISED: November 8, 2001
May 25, 2006
December 10, 2009
January 12, 2017
EFFECTIVE: July 1, 2017

Ex B



HOWARD COUNTY
PUBLIC SCHOOL SYSTEM

POLICY 2010-IP
STUDENT REPRESENTATION

Effective: July 1, 2017

I. Definitions

Within the context of these implementation procedures, the following definitions apply:

- A. HCASC Advisor – Adult employed by the Howard County Public School System (HCPSS) to advise the Howard County Association of Student Councils (HCASC).
- B. Identified Alternate (One) – The student candidate who receives the third highest number of student delegate votes at the student convention.
- C. Identified Alternate (Two) – The student candidate who receives the fourth highest number of student delegate votes at the student convention.
- D. Student Member-Elect – A student elected to be the Student Member of the Board of Education for the new term.
- E. Student Convention – An assembly of secondary student delegates who nominate two candidates and one alternate candidate for Student Member of the Board of Education.
- F. Student Delegate – A secondary student in grades six through eleven selected to act and represent his/her school at the student convention and to select two candidates and one alternate candidate for Student Member of the Board of Education.

II. Communication Regarding Student Representation to the Board of Education

Information about opportunities to serve in the student representation positions will be made available to high school students on an annual basis through regular school and school system communication channels. Teachers, parents, and the public will be informed on an annual basis of the role of student representation to the Board of Education.

III. Student Member of the Board of Education

- A. Student Member of the Board of Education Eligibility:
 - 1. Must be a bona-fide resident of Howard County.

2. Must be a regularly enrolled junior or senior in an HCPSS high school during the year of service on the Board of Education.
3. Must submit a completed application developed by HCASC on or before February 15. They must also include the parent information letter signed by a parent to seek and serve in the position.

B. Application for Student Member of the Board of Education Timeline

1. Applications for Student Member of the Board of Education developed by HCASC will be distributed to all interested students, all high school principals, and all SGA Advisors by January 15 of each year.
2. The HCASC Advisor or designee will review all applications for completeness and accuracy of information.

C. Student Delegates and the Student Convention

1. A Student Convention attended by student delegates from each secondary school will be convened to select two nominated candidates, and one identified alternate for each nominated candidate for Student Member of the Board of Education.
 - a. Each middle school will convene a committee to interview and select one student delegate from each grade. This committee will include the principal, the student council advisor or a counselor, and three middle school students. The three students on the committee, chosen by the principal, should be representative of the study body and of the demographics of each school.
 - b. Each high school will convene a committee to interview and select one student delegate from each grades nine, ten, eleven, and three student delegates at large. This committee will include the principal, a student government advisor, and three high school students. The three students on the committee chosen by the principal should be representative of the student body and of the demographics of each school.
2. Student Delegates at the Student Convention will receive training by an HCASC advisor in order to use an HCASC rubric for each candidate's application and presentation at the convention.

D. Student Member of the Board of Education Nomination

1. The Student Convention/voting will be held by March 15.

2. If one (or both) of the nominated candidates for Student Member of the Board of Education is unable for any reason to complete the election process, the identified alternate(s) will become a nominated candidate for Student Member of the Board of Education.

E. Election Procedures

1. Campaign materials for the two candidates, including but not limited to, audiovisual recordings of campaign speeches, will be distributed to HCPSS secondary principals, SGA Advisors, and Student Council Advisors. Arrangements will be made to allow all eligible voters to view the materials. Guidelines for the campaign materials will be developed by HCASC, subject to the approval of the Superintendent/Designee.
2. Election of the Student Member of the Board of Education will be carried out by confidential ballot in each secondary school. Voting will be conducted by April 30. Ballots will be counted and returned to HCASC within five school days.
 - a. At the high school level, voting for the Student Member of the Board of Education will be administered by the SGA members in accordance with this policy, these procedures, and HCASC election rules. Voting for the Student Member of the Board of Education will be conducted in combination with the SGA general election when possible.
 - b. At the middle school level, voting will be administered by the Student Council Advisors. A school administrator will ensure that the election is administered in accordance with this policy, these procedures, and HCASC election rules.
3. The Superintendent/Designee will certify to the Board by the end of June that the Student Member-Elect was elected in accordance with all policies and procedures in and enforceable by this policy. The Student Member-Elect will then become the Student Member of the Board of Education and take office at the first meeting in July.
4. HCASC may develop additional election rules as necessary, subject to the approval of the Superintendent/Designee.

F. Student Member of the Board of Education Responsibilities

1. Participate in Board meetings, assigned committee meetings and exercise the right to vote, in accordance with this policy and the Maryland statute.
2. Participate in public functions of the Board. For events that occur during the school day, the Student Member of the Board of Education will:

- a. Obtain parent permission to be absent from school.
- b. Follow all school attendance procedures.
- c. Notify the HCASC Advisor of the need to miss all or part of a school day(s).

When all of these procedures are followed, the absence will be coded as “lawful.”

3. Prepare for Board meetings and discussions by reading the relevant pre-meeting materials.
4. Attend all HCASC executive committee and general assembly meetings.
5. Meet with Student Representatives as necessary.
6. Establish the rotation for Student Representatives to participate in the regular Board meetings.
7. Work with the Administrator to the Board of Education to update the orientation binder to be passed on to the next Student Member of the Board of Education.
8. Attend an introductory meeting with the Chairman of the Board.

G. Student Member of the Board of Education Compensation

Student Member of the Board of Education who completes a full term on the Board will be entitled to a scholarship of \$5,000 to be applied to the student’s higher education cost.

IV. Student Representative

A. Student Representative Qualifications

1. Must be regularly enrolled in an HCPSS high school.
2. Must have parent permission to seek and serve in the position.
3. Must meet academic eligibility requirements for participation in extra-curricular activities.
4. Must meet all other qualifications as determined by the respective school’s SGA.

B. Student Representative Responsibilities

1. Attend Board meetings in accordance with the schedule established by the Student Member of the Board of Education.
2. Seek student opinions on matters that come before the Board.
3. Maintain an active role in HCASC.
4. Attend other meetings at the request of the Student Member of the Board of Education.

V. History

ADOPTED: March 12, 1992

REVIEWED:

MODIFIED:

REVISED: November 8, 2001

May 25, 2006

December 10, 2009

April 15, 2010

January 12, 2017

EFFECTIVE: July 1, 2017

Ex C

